

Meeting Minutes: St. Peter's Parish Council Meeting
 Date: April 24, 2017

Present: Pat Prah, Mary Ellen Oeding, Father Mark Molling, Marion Munagian, Pat Kachur, Nick Healey
 Rochelle Verick, Logan Fitch, Mary Nugent, Pam Burki, Ryan Jonas, Laura Hendrickson

Excused:

Agenda Item	Discussion	Action/Follow-up	Person(s) Responsible
Meeting Called to Order	7:00	N/A	N/A
Opening Prayer	All	N/A	N/A
Minutes Approval	Approved	N/A	All Council Members
Discussion Items/New Business	None		
Discussion Items/Old Business			
Stained Glass Window Dedication	Making progress. One out, two left to repair.	None	N/A
Gerard's Embrace Update	Lease signed. Contractors beginning 1 st week of May. Facility will open sometime in early September. They have plans for a fundraiser on June 24 th on the grounds.	None	N/A
Curb Appeal Update	East Troy times noted Mary's Garden. Green donation buckets in church. Concerns brought forth why are we collecting money for the Village beautification—this is our mission—Village assists with this as well. KoC donated \$100 to this mission. Planting at 5:00 Friday, May 19 th , also Mary's garden after that. Every Wed starting June 7 at 7:00, weeding and prayers. FA at the high school sells geraniums and vinca. Working on timeline with design plans. Board in back of church will note our wish list. Tracy Groth met with Daryl regarding concerns of planting plans.	Pat Prah suggested a sign noting planted by St. Peter's Parish. Rochelle to look into this.	Rochelle
Father Twomey's Book Update	Finance Council advised putting in the bulletin for single copies for \$51.70. Group copies \$25 each. Donate copies for libraries. Books coming in mid-August. Working on putting this information on-line as well as Facebook. Good Neighbor and Shopper suggested too.	None	N/A

	Fr. Mark asked if they looked into parishioners that own small businesses to put up flyers.		
IT Recommendations	Ryan working on audit at the school.	None	N/A
Social Activity Update	See attached	None	N/A
School Choice Informational Meeting – May 15 @ 7:00pm, School Cafeteria	Mike Lloyd will be in cafeteria – joint meeting with Finance and School personnel regarding school choice. Opportunity for data gathering. . This may replace council meeting – not decided yet.	Please try to attend	All
Long range issues			
Cluster churches	No update	None	N/A
Capital improvements	The estimate for wheelchair lift at school is \$29,400+. Thought it would be more. Ramp will not work. Pam suggested looking on Craig’s List. Will be looking at more estimates. Will need to take 1-2 wheelchairs and folds up when not in use.	Fr. Mark suggested Nick brings this up at building and grounds-will need to get 2 other bids	Nick Healey
Committee Reports			
Building & Grounds	Security lock issue—research in progress. Building inspector called – rectory needs emergency lock and basement access, if basement used for anything. Minutes from March meeting attached. Long term capital improvement plan will be submitted at the next council meeting. 1-5 year plan for Finance committee. Daryl took on a few painting projects at the school—1 classroom and epoxy floor covering between kitchen and boilers. Has enough left over to do boiler room, but will do once no longer needed to use boiler.	None	Nick Healey, Fr. Mark
Youth	15 kids cleaned the rectory on 4/23. Fire pit construction – need to find location	None	Logan Fitch
Christian Formation	First weekend of first communions. Next celebration is at 10:00 mass this weekend. RCIA program in final stages of wrapping up. Now going through post catechist period to feel active and alive in the parish. Concluding next week Tuesday by extending adoration time that day. Confirmation scheduled for May 13 th at 10:00. Number dropped to under 15. Religious Ed program wraps up next week.	None	Fr. Mark
Human Concerns/Helping Hands	HH – looking for new sign for clothing center – open to the public (a lot of goods to move). Next Love meal June 29 th . Signup sheets for the rummage sale in back of church. HC – put up a give and take list - working well. Blood Bank May 20 th at St. Paul’s. Budget – never had a	None	Mary Ellen Oeding

	<p>budget, but the church should provide a \$200 budget in the future. They are concerned about parish finances. People want to understand the needs of the church and school – one page document. And, where Fr. Twomey's donation is going for. Mother's Day Roses May 13, 14 weekend. \$3.00 each. Concerned about where time and talent sheets are. The chairperson has not received. Pam will follow up. Mary said finance concerns will be taken back to the finance council. Transportation policy needs to be passed on to committee chairs.</p>		
School	<p>4/24 Fox 6 had Brick Busters on TV. No school meeting. Nick concerned that he has not seen minutes in a long time. See attachment</p>	None	Laura Hendrickson
Athletic	<p>1. Balance Sheets: Eileen went over our balance sheet. So far this School year we show an operating profit of \$1643.71. Raising our registration fees helped us acquire this. This does not include expenses for our upcoming Banquet. This matches up with the rectory's balance sheet for this school year. The rectory does not show our previous balance of \$1685.37 that was transferred to them when they took over our account. Eileen has emailed the rectory questioning this, with no response. Rob will follow up.</p> <p>2. Online Registration: We will be loosing our online registration service going forward. Rob would like some form of online registration so he can manage who registers and emails alot easier. Eileen looked into TeamSnap. It is to expensive. Ideas were to using google docs(sharing mode) or evite registrations. That would take care of who is committing to register. We would still have an issue of getting the required forms to the parent's to fill out and mail in. Rob to see if St. Peter's school can put the required forms on their website.</p> <p>3. Volleyball registrations : Rob to get those out in May. Team commitments to the league will be due sometime in June.</p> <p>4. Athletic Banquet: Sat April 8th at 6pm. Rob has the cafeteria reserved starting at 2pm. Food: Chicken from Gus's. Rob too look into. 200 pieces Mash Potatoes: Eileen will make some in a Nesco Gravy: Kelly Black Table Cover and Plates : Eileen Cups and Utensils: Kelly Coolers - Rob will bring his large one. If anyone else has a large cooler bring it as well Ice: Does anyone want to bring this ? I think 15 lbs should</p>	None	Laura Hendrickson

	<p>be good.</p> <p>The rest of the food and drinks we will ask families to bring. Rob will put out an email for Drinks - Bottled Water and soda, 3 Deserts, 3 Salads, Fruit Salad, Rolls , and Veggies.</p> <p>Rob will not ask every family to bring something because it will be too much. Whoever wants too can volunteer.</p> <p>Awards: 8th grade coaches gifts: Eileen/Kelly will purchase</p> <p>Trophies: It was discussed on changing the way we do trophies. Participation trophies will only be given to 5th grade players. The thought behind this was that 7th and 8th graders do not really care for them and we would like to see them strive to earn team trophies and specialty trophies. This will also save cost.</p> <p>Specialty trophies: In the past we did 3 trophies per team : MVP, Most Improved, Sportsmanship. It was discussed and we decided to let the coaches decide on what the trophy would be for. They could use the same ones as past years or change them to different titles like Best Defender, Best Server, etc. The thought behind this is that it would allow coaches to give trophies out to different kids that excelled in different areas. And also allowing more kids to get Specialty trophies over their 4 years of participation with St. Peter's.</p>		
Finance	Mary noted balanced budget completed and sent to archdiocese. Lengthy discussion about Fr. Twomey's book. Also, discussions financial communications to parish—bulletin, website, etc.		Pat Kachur
Stewardship	August 6 th next hospitality Sunday. Will increase advertising. Signs, easels, bulletins.	None	Pam Burki
Liturgy	Contribution given to allow for additional purchase for church needs – two host dishes. Getting bids on altar cloths. Waiting for quotes. During Easter season all live plants. Question asked what is done about the flowers, trees, bushes after they no longer are pretty enough to keep in church. Pat trying to revive and may bring back. For those that can't reuse, may make an announcement for anyone interested in taking and planting in their own gardens.	None	Pat Kachur
Technology	Finance council approved website. Stpeterset.org is now owned by parish. When coming to meeting on May 15, headshots will be taken for website of council. It is mobile friendly. Once pictures are up, we can point our old	None	Ryan Jonas

	domain to the new address. Membership form recreated to minimize data entry based on how questions are answered. Ryan talked to the school—they have Google apps for education. Free e-mail and document storage. They are interested in merging with our new website for cost savings. Ryan applied for this merge. We can now have custom addresses using the new org. Cameras at the school were discussed. Monies authorized and equipment will be installed next week. Replacements and additions. Faith in the Future monies were used.		
Pastor's report			
Easter	Thank you to all involved with pulling things off for the Holy Week and Easter celebrations. In the future, Fr. Mark would like to get people committed to schedule earlier. One problem this year – servers decided this was no different this Sunday, they were not prepared for changes to Liturgy. Thank you to Healey and Verick families for wood. Did not hear many complaints about starting Palm Sunday outside.	None	N/A
Brick Busters	Leaving for St. Louis tomorrow at 10am. Did a fabulous job on TV. Kids are very polished and not afraid to tackle challenges.	None	N/A
Law Enforcement Service	May 20: 10-12noon: Ecumenical event. Supports law enforcement – Walworth County. Deacon Greg will be involved. Town Square. Sponsored by St. James.	None	N/A
Trustee's report			
Volunteer Appreciation Week	Thank you for all that you do.	None	N/A
Next Meeting	May 22, 2017 @ 7:00 (skipping July meeting)	N/A	N/A
Closing Prayer	All	N/A	N/A
Adjournment	8.29pm	N/A	N/A

Notes from the April 24th School Committee Meeting:

1. We discussed our Lenten Activities:
 - A. We donated \$281 to the St. Peter's Helping Hands
 - B. We collected over 200 hygiene products which will be placed into baskets and distributed to the food pantry
 - C. We took a trip to Holy Hill during Holy Week. The children loved this experience.
 - E. Living Stations of the Cross were presented by the 5-8th grade students on April 10th. The children did a wonderful job.
 - F. Our students received Reconciliation with Fr. Mark

2. The St. Peter's School Brickbusters Lego team was on FOX6 discussing their trip to the FLL World Competition April 26-29th. They did such a wonderful job! We also had a pep rally and send off for the Brickbusters where we had team building exercises and fun games. We pray for their safe travels.

3. A School Choice meeting was requested by the finance committee and will be open to all St. Peter's Committee members. The meeting will be on May 15th at 7pm in the school cafe. Please let parish council know about this. Thanks!

4. We have not received any confirmation about the school budget being approved, but we did get teacher contracts out. We hope to know soon if it was passed

5. Sarah Halbesma has been writing grants to help fund a STEM (Science, Technology, Engineering and Mathematics) Lab vision for the school. The lab would serve kids in all grades and enrich the education we currently provide. It is the hopes of the school administration to fully fund this project with donations and grant money.

6. The school/parish has been working with Ryan Jonas to help with our security cameras which haven't been working for some time. Ryan has the new cameras ordered and plans to install everything in the coming weeks. We are so grateful to have him at our parish.

ADVERTISING:

Advertising Budget \$100. This current school year we have done the following to help get the word out about our wonderful school:

1. A postcard was mailed to every household (with children ages 4-12) in a 5 mile radius of the school inviting them to our Open House and talking about the programs we offer. Below you will see the front and back of the postcard sent.

See why a Catholic education lasts a lifetime

It doesn't take long to appreciate the lasting value of a Catholic education. In just one visit, you can learn about the academic excellence that prepares students for a lifetime of success. Meet genuinely caring and gifted teachers. Discover the co-curricular and service activities that provide opportunities for growth and exploration. And above all, sense the spirit that guides every aspect of Catholic education, where faith is nurtured and values are shared.

Come visit during our open house!

Join us from 10-12pm on Sunday, February 12. Our open house features:

- Classroom Tours
- Free Pancake Breakfast
- Raffles

262-642-5533

www.stpetersschoollet.org



St. Peter's
School



3001 Elm St.
East Troy, WI 53120

AN EDUCATION YOU CAN HAVE FAITH IN.®



Spend a few hours with us at



St. Peter's
School

2. Open House and FREE Pancake Breakfast was held on February 12th. It was well received and we had 3 new families register because of that event.
3. For Catholic Schools Week we took out a full page color ad in the Southern Lakes paper. Here's what it looked like.

Celebrate

CATHOLIC SCHOOLS

CATHOLIC SCHOOLS WEEK

January 29 through February 4, 2017

The Theme for National Catholic Schools Week and Beyond is **"Catholic Schools: Communities of Faith, Knowledge and Service."** The theme encompasses several concepts that are at the heart of Catholic education. Schools are not only communities themselves; they are also part of larger communities of home, church, city and nation. In addition, the theme focuses on key components of Catholic education: faith development, academic excellence and dedication to service. These elements set Catholic schools apart from other educational options. They are why families make sacrifices to provide a Catholic education to their children. National Catholic Schools Week is an opportunity for you to see for yourself why our schools are an education you can have **FAITH** in.





Attend an open house at a Catholic School near you during Catholic Schools Week and learn about the dividends it can provide for your children and your family.

<p>ST. MARY SCHOOL Cassie Jackson, Principal 225 W. State Street, Burlington, WI 53106 262-763-1976 • www.stmary.org Open House / Book Fair / Bake Sale / Social Sunday, January 29 • 9:00 a.m. - 12:00 p.m. <small>New listing part in the Wisconsin Parental Choice Program (WPCP)</small></p>	<p>ST. THOMAS AQUINAS SCHOOL - 4K-8 Julienne Lubbe, Principal 302 S. Second Street, Watertown, WI 53185 262-534-2265 www.saintthomaswatertown.org Opening Week: Sunday, January 29 at 10:00 a.m. & Open House: 11:30 a.m. - 1:00 p.m. <small>New listing part in the Wisconsin Parental Choice Program (WPCP)</small></p>	<p>ST. ANDREW SCHOOL Randy Green, Principal 176 South 7th Street, Delavan, WI 53115 262-729-6211 www.standrews-delavan.org Open House / Book Fair: Sunday, January 29 10:00 a.m. - 12:30 p.m.</p>
<p>ST. MARY PRECHOOL Carme Kjaerly, Director 108 McHenry St., Burlington, WI 53105 262-763-1971 www.stmary.org/Schools/PreSchool.aspx Open House: Sunday, January 29 8:30 a.m. - 11:30 a.m.</p>	<p>ST. CHARLES GRADE SCHOOL Mary MacDonald, Principal 449 Conkey Street, Burlington, WI 53105 262-763-2948 • www.mystcharles.org Guests of St. Charles are encouraged to come at any time! <small>New listing part in the Wisconsin Parental Choice Program (WPCP)</small></p>	<p>CATHOLIC CENTRAL HIGH SCHOOL David Waters, Principal 148 McHenry St., Burlington, WI 53105 262-763-1970 • www.cchsnet.org <small>Participant in the Wisconsin Parental Choice Program (WPCP)</small></p>
<p>ST. FRANCIS DE SALES SCHOOL, K3-8 Eric Gallagher, Principal 130 Main Street, Lake Geneva, WI 53147 262-248-2778 • www.stfrs.org Open House: Sunday, January 29 9:00 a.m. - 11:30 a.m. <small>New listing part in the Wisconsin Parental Choice Program (WPCP)</small></p>	<p>ST. PETER'S SCHOOL - PREK3-8 Sarah Haberman & Ashley Schmitt, Principals 3051 Elm Street, East Troy, WI 53120 262-642-5037 • www.stpetersschool.org Super Shave Day available by calling 262-642-6520 Open House & FREE Pancake Breakfast: Sunday, February 12th 10:00 a.m. - 12:00 p.m.</p>	<div style="text-align: center;">  </div>